



**STATE OF MAINE
PUBLIC UTILITIES COMMISSION**

101 Second Street, Hallowell, Maine 04347
18 State House Station
Augusta, Maine 04333-0018

THOMAS WELCH
CHAIRMAN

DAVID LITTELL
MARK VANNOY
COMMISSIONERS

March 5, 2014

To: Qualified Telecommunications Providers

SUBJECT: 2013 Annual Report to the Public Utilities Commission

NOTE: IT IS THE RESPONSIBILITY OF THE QUALIFIED
TELECOMMUNICATIONS PROVIDER TO ENSURE THAT THE ELECTRONIC FILING
OF THE REPORT WITH THE COMMISSION IS COMPLETED IN A TIMELY MANNER

Annual Report Due Date: April 1, 2014

Revenues Subject to Assessment: Maine Intrastate Retail Operating Revenue

Link to Electronic Copy of Report and Filing Instructions:

<http://www.maine.gov/mpuc/online/forms/AnnualReportForms.html>

Link to Filing Site: <http://www.maine.gov/mpuc/online/index.shtml>

Pursuant to 35-A M.R.S.A. § 116, “qualified telecommunications providers” are subject to assessment for the Public Utilities Commission Regulatory Fund. A Qualified Telecommunications Provider (Provider) is defined as “a provider of interconnected voice over Internet protocol service that paid any assessment under this subsection, whether voluntarily, by agreement with the commission or otherwise, prior to March 1, 2012.” In order to calculate the amount of assessment that must be paid, each Provider must submit the Qualified Telecommunications Provider Annual Report, which shows the Intrastate Gross Retail Operating Revenue charged by the Provider. The Annual Report for the year

ended December 31, 2013, is due by April 1, 2014 to the Maine Public Utilities Commission (Commission).

In 2012, the Commission instituted a new Case Management System (CMS), which requires electronic filing of all documents with the Commission. The electronic (Excel) Annual Report form and the Filing Instructions can be accessed from the PUC web site (see the link in the box on page 1 of this letter), and the Annual Report must be filed using the CMS. The Link to Filing Site also is provided in the box on page 1 of this notice. The Commission no longer accepts paper copies of the Annual Report. Therefore, all Providers must file an electronic copy in accordance with the procedures described in the Filing Instructions.

On the Annual Report form, the Provider must report its operating revenue information. Maine intrastate retail revenues subject to the Commission assessment are defined in 35-A M.R.S.A. § 116 as follows: "For the purposes of this section, 'intrastate gross operating revenues' means intrastate revenues derived from filed rates and rates charged by a qualified telecommunications provider, except revenues derived from sales for resale."

Questions about the annual report filing requirements should be directed to Richard Kania at (207) 287-1379 or rich.kania@maine.gov.

Sincerely,

/s/ Harry Lanphear

Harry Lanphear
Administrative Director